



888.287.3687
exhibits@fmav.ca

Exhibitor Audiovisual Request Form



CONTACT: _____
 COMPANY: _____
 ADDRESS: _____
 TELEPHONE #: _____
 EMAIL: _____

SHOW NAME:	canfitpro 2018
VENUE:	Metro Toronto Convention Centre
ROOM:	Level 800 Halls D & E
BOOTH #:	
INSTALLATION DATE:	Thursday August 9, 2018 - 07:30-20:00
DISMANTLE DATE:	Saturday August 11, 2018 - 17:30-22:00
ADVANCE DEADLINE:	Monday July 30, 2018

QTY.	DESCRIPTION	ADVANCE SHOW RATE	TOTAL	SHOW RATE	TOTAL
FLAT SCREEN MONITORS					
	28" 16:9 FLAT SCREEN MONITOR	\$ 270.00		\$ 360.00	
	*42" FLAT SCREEN MONITOR & SPEAKERS with 6' CHROME DISPLAY STAND	\$ 565.00		\$ 650.00	
	*46" FLAT SCREEN MONITOR & SPEAKERS with 6' CHROME DISPLAY STAND	\$ 680.00		\$ 800.00	
	*52" FLAT SCREEN MONITOR & SPEAKERS with 6' CHROME DISPLAY STAND	\$ 850.00		\$ 1,000.00	
	*80" FLAT SCREEN MONITOR & SPEAKERS with 6' CHROME DISPLAY STAND	\$ 1,785.00		\$ 2,100.00	
TOUCH SCREEN MONITORS					
	*32" TOUCH SCREEN with 6' CHROME DISPLAY STAND	\$ 850.00		\$ 1,000.00	
	*42" TOUCH SCREEN with 6' CHROME DISPLAY STAND	\$ 1,275.00		\$ 1,500.00	
	*60" TOUCH SCREEN with 6' CHROME DISPLAY STAND	\$ 1,700.00		\$ 2,000.00	
COMPUTERS					
	IBM 2.4 GHz LAPTOP COMPUTER	\$ 300.00		\$ 400.00	
	MACINTOSH LAPTOP COMPUTER	\$ 450.00		\$ 500.00	
COMPUTER ACCESSORIES					
	WESTERN DIGITAL HD USB MEDIA PLAYER	\$ 115.00		\$ 120.00	
	SET OF COMPUTER SPEAKERS	\$ 50.00		\$ 60.00	
	LEXMARK LASER PRINTER C/W SPARE TONER CARTRIDGE	\$ 265.00		\$ 300.00	
AUDIO EQUIPMENT					
	SHURE WIRED MICROPHONE C/W FLOOR STAND	\$ 40.00		\$ 40.00	
	UHF WIRELESS MICROPHONE (COMBO KIT)	\$ 240.00		\$ 280.00	
	JBL PORTABLE SPEAKER (100 W) C/W MICROPHONE	\$ 100.00		\$ 120.00	
LIGHTING EQUIPMENT					
	LED ACCENT LIGHTING (C/W 3 FLOOR MOUNT LED LIGHTS)	\$ 250.00		\$ 250.00	
*Flat Sreen Monitors require two technicians for setup/dismantle		EQUIPMENT TOTAL		EQUIPMENT TOTAL	
		LABOUR EXTRA-SEE BELOW		LABOUR EXTRA-SEE BELOW	
		DELIVERY & PICKUP \$ 60.00		DELIVERY & PICKUP \$ 100.00	
		SUBTOTAL		SUBTOTAL	
		13% GST & PST		13% GST & PST	
		GRAND TOTAL		GRAND TOTAL	

NAME ON CARD: _____
 CARD NUMBER: _____
 EXPIRY DATE: _____
 SECURITYCODE: _____
 SIGNATURE: _____

Minimum labour for setup/dismantle - \$144 / *Equipment requires two technicians - \$288

Please pay for your order using a credit card at least 72 hours before load-in to ensure equipment availability. We accept Visa, Mastercard and American Express.

Terms and Conditions of Equipment Rental

Order cancellations must be received 7 days prior to load-in to avoid rental charge.

The elements specified in this order included with this contract correspond to the instructions of the customer. The customer agrees to pay all additional charges caused by an omission of the client, changes, modifications, or alterations to the equipment and /or services. The customer shall be charged for all overtime incurred at FMAV current rates.

FMAV guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failures or malfunctioning of systems supplied by others. In all cases, FMAV liability is limited to the amount of the FMAV contract. In no event shall FMAV be liable for special, indirect or consequential damages.

Insurance for the full replacement value of the equipment rented is the responsibility of the customer. The customer is hereby advised of his/her responsibility to safeguard the equipment at all times and ensure the security of the meeting room/event space when not occupied.

The customer shall indemnify FMAV against all losses, expenses, penalties, damages, condemnations, and legal costs which FMAV could incur or be condemned to pay.

By signing, I hereby accept the terms and conditions as stated above and authorize FMAV to charge my credit card for the full amount.

If you have any questions regarding our rentals, equipment, or other services we offer, please contact us. 1-888-287-3687. Visit us online at www.fmav.ca

Exhibitor FAQs

What is the deadline to submit my exhibitor form?

The deadline for submission is 72 hours prior to setup day. Orders submitted after the cut-off date will be subject to equipment availability

Do you require a diagram or floor plan of our booth?

Yes, if it's available. Please send this along with your exhibitor form

Will you confirm receipt of our order?

Yes. A confirmation email will be sent to you summarizing the work order and all charges. Please review the work order carefully and confirm via signature before returning to the sender.

What are your payment terms?

A credit card is required for payment. We accept Visa, MasterCard and American Express. Credit card information must be provided on the exhibitor form and include the entire credit card number, expiration date and security code. Upon receipt of your signed confirmation, the equipment will be reserved and the credit card will be authorized for the full amount the last business day before the event load-in.

How do I get a receipt?

Credit card receipts will be emailed upon conclusion of your event.

When will the equipment be set up?

The equipment will be shipped from our warehouse on the day allotted for load-in and set up. Please refer to our Exhibitor Form for specific timeline information.

Who do I contact if I require assistance during the event?

FMAV representatives will be on-site in the exhibitor service area to assist with any of your questions or concerns.