

FREEMAN

61 Browns Line
 Toronto, Ontario, Canada M8W 3S2
 416-252-2420 • Fax: 416-252-2365

METHOD OF PAYMENT MUST ACCOMPANY YOUR ORDER

NAME OF SHOW: **canfitpro World Fitness Expo 2018**

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

EMAIL ADDRESS: _____

Let Freeman Online® estimate your material handling charges for you. Log on to www.freeman.com, select your show and click on "Estimate My Material Handling Costs". From Freeman Online® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

- CRATED:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- SPECIAL HANDLING:** (See definitions on page 2) Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labour to unload. **Federal Express, UPS, Purolator & DHL** are included in this category due to their delivery procedures.
- UNCRATED:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.
- CARPET AND/OR PAD ONLY:** Shipments that consists of loose carpet and/or padding only that require additional labour & equipment to unload

STRAIGHT TIME: 8:00 A.M. to 4:00 P.M. Monday through Friday
OVERTIME: 4:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays
 (Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

	Price Per	Min
Description	CWT	200 Lbs

RATE CLASSIFICATIONS:

Warehouse Shipment (200 lb. minimum) beginning (July 11, 2018)

Crated or Skidded Shipment.....	\$ 39.75	79.50
Special Handling Shipment.....	\$ 51.75	103.50
Carpet and/or Pad Only Shipment.....	\$ 59.75	119.50

Show Site Shipment (200 lb. minimum) beginning (August 8, 2018 at 2:00 PM)

Crated or Skidded Shipment.....	\$ 42.50	85.00
Special Handling Shipment.....	\$ 55.25	110.50
Uncrated or Pad Wrapped Shipment.....	\$ 63.75	127.50
Carpet and/or Pad Only Shipment.....	\$ 63.75	127.50

Small Package - Maximum weight is 30 lbs per shipment*

Per Shipment.....	\$ 45.00
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*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received in the same day, from the same shipper and delivered by the same carrier.

ADDITIONAL SURCHARGES:

Shipment Delivered after Deadline Date (in addition to above rates)

Warehouse Shipment after Deadline (August 1, 2018).....	\$ 12.00	24.00
Show Site Shipment after Deadline (After 12:00 PM on August 10, 2018).....	\$ 12.75	25.50

Overtime Charge - Inbound (in addition to above rates)

Crated or Skidded Shipment.....	\$ 12.75	25.50
Special Handling Shipment.....	\$ 16.50	33.00
Uncrated or Pad Wrapped Shipment.....	\$ 19.25	38.50
Carpet and/or Pad Only Shipment.....	\$ 19.25	38.50

Overtime Charge - Outbound (in addition to above rates)

Crated or Skidded Shipment.....	\$ 12.75	25.50
Special Handling Shipment.....	\$ 16.50	33.00
Uncrated or Pad Wrapped Shipment.....	\$ 19.25	38.50
Carpet and/or Pad Only Shipment.....	\$ 19.25	38.50

Description	Weight	CWT	Price per CWT	Estimated Total Cost
	÷ 100 =			
Surcharges (i.e. Overtime, Late)	÷ 100 =			
			Subtotal	
			13% HST	
			Total	

FREEMAN material handling

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to www.freemanco.com/store

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labour/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labour, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labour is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have "No Documentation"?

Shipments arrive from a small package carrier (including, among others, Federal Express, UPS, Purolator & DHL) without an individual Bill of Lading, requiring additional time, labour and equipment to process.

What is the difference between Crated and Uncrated Shipments?

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, carpet and/or pad only shipments, and/or unskidded without proper lifting points.

What about carpet only shipments?

Shipments that consist of loose carpet and/or padding only that require additional labour and equipment to unload.

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canfitpro World Fitness Expo 2018

EXERCISE MACHINE HANDLING SERVICE

Rates include all labour and equipment required to unload exercise machinery at the convention centre dock, removal from booth for reloading onto outbound carriers, unless special material handling equipment is required. Machinery will be spotted with a 6" tolerance, one time, after removal from the truck, provided the following conditions are met.

1. The exhibitor, or his representative, is there to supervise the spotting;
2. The area within the booth is clearly marked to indicate the machine's position;
3. No rigging, bolting or unbolting, unskidding or attaching to other equipment must be done

A. EXERCISE MACHINE HANDLING RATES / CRATED

Includes shipments of equipment WITH proper lifting bars, points, hooks or skids which may be moved on or off loading dock, vehicle show floor by forklift with NO other special handling requirements. Each piece is charged separately. Forklift lifting points MUST be clearly marked

SHOW SITE CRATED (25-90-5)

\$189.00 PER PIECE

WAREHOUSE CRATED (25-90-10)

\$195.00 PER PIECE

SHOW SITE: Number of Pieces ____ x \$189.00 = ____ + 13% HST= ____

WAREHOUSE: Number of Pieces ____ x \$195.00 = ____ + 13% HST= ____

B. EXERCISE MACHINE HANDLING RATES / UNCRATED

Uncrated equipment refers to equipment shipped in vans and not in crates, cases, boxes, or equipment without skids or proper forklift lifting points. Uncrated equipment cannot be moved on or off the loading dock, vehicle or show floor by forklift.

SHOW SITE ONLY (25-90-1)

\$215.00 PER PIECE

Number of Pieces ____ x \$215.00 = ____ + 13% HST= ____

Note: The above rates includes equipment only. Should your shipment include other materials for your booth such as, booth display, literature, giveaways etc., these items will be charged at the prevailing CWT rates provided on the Material Handling Form.

PLEASE NOTE THAT UNCRATED MACHINES ARE NOT ACCEPTED AT THE ADVANCE WAREHOUSE

COMPANY NAME _____ BOOTH # _____

ADDRESS _____
(STREET) (P.O. BOX) (CITY) (PROVINCE/STATE) (POSTAL CODE/ZIP CODE)

PRINT NAME _____ SIGNATURE _____ DATE _____

PHONE# () _____ EXT. _____ FAX# () _____

EMAIL: _____

FREEMAN exercise machines material handling

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RETURN TO FREEMAN
PRIOR TO AUGUST 7, 2018

NAME OF SHOW:	canfitpro World Fitness Expo 2018		
COMPANY NAME:			BOOTH#:
ADDRESS:	BOOTH SIZE		X
PHONE #:	EXT.:	FAX #:	
SIGNATURE:	PRINT NAME:		

MATERIAL HANDLING EXEMPTION - 25-90-950

Return this form by fax at 416-252-2365 or via email at FreemanTorontoES@freeman.com

Freeman has been appointed the Official Material Handling service provider for this event. The Material Handling rates/order form is located in this exhibitor manual.

Should you prefer to be responsible for the off-loading of materials, please complete and return this **Material Handling Exemption Form** to Freeman prior to the first day of move-in

With the completion of this form, you (or your company's representative) are responsible for ensuring your materials are off-loaded from your carrier; moved to your booth location; that empty containers are removed from the facility during the event; returned by you (or your representative) at the conclusion of the event; that your materials are moved to the loading docks and loaded with your carrier at move-out

Please note that Show Management, Freeman or the Facility do not provide off-loading equipment (carts, dollies, etc.) The use of pump trucks and other mechanical equipment is not permitted.

On-site self-storage may not be available (space restrictions, Facility and/or Fire Marshal regulations, etc).

Please note that Freeman will not sign or be held accountable for your shipments under this Material Handling Exemption. Please ensure that you or your representative is at the loading dock to receive and sign for your shipments at the time of arrival.

Freeman controls access to the loading docks in order to provide for a safe and orderly move in/move out. All carriers (or privately owned vehicles) must check-in with Freeman personnel upon arrival. Once a dock space becomes available, you will be directed to the appropriate dock. The maximum time allotted for vehicle off-loading is 30 minutes. After this maximum time allotment has passed, Show Management reserves the right to authorize Freeman to off-load your materials. All applicable charges are the responsibility of the exhibitor. Invoices must be settled prior to the conclusion of the show. For rates, please refer to the Material Handling Order form located in this manual.

For further details on the Material Handling Exemption procedure, please contact Exhibitor Services at 416-252-2420 or via email at FreemanTorontoES@freeman.com

FREEMAN material handling exemption

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OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

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NAME OF SHOW: canfitpro World Fitness Expo 2018
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For fast, easy ordering, go to www.freeman.com

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE THIS FORM AND RETURN IT TO THE FREEMAN SERVICE DESK.

SHIPPING INFORMATION

SHIP TO: COMPANY NAME: _____
DELIVERY ADDRESS: _____
CITY: _____ STATE/PROVINCE: _____ ZIP/POSTAL CODE: _____
PHONE#: _____ ATTN: _____

BILL TO: SAME AS SHIP TO

COMPANY NAME: _____
BILLING ADDRESS: _____
CITY: _____ STATE/PROVINCE: _____ ZIP/POSTAL CODE: _____

METHOD OF SHIPMENT

Select a Carrier:

- Freeman Exhibit Transportation**
Charges will appear on your Freeman invoice.
- Other Carrier**
Carrier Name: _____
Carrier Phone: _____

(Freeman will make arrangements for all Freeman Exhibit Transportation shipments.
Arrangements for pick-up by all other carriers are the responsibility of the exhibitor.)

Select a Level of Service:

- 1 Day: Delivery next business day*
**Some restrictions may apply. Please contact our Exhibit Transportation team (877) 478-1113.*
- 2 Day: Delivery by 5:00 PM second business day
- Standard Ground
- Specialized: Pad wrapped, uncrated or truckload
- Deferred: Delivery within 3-5 business days

Select Shipment Options:

- Have loading dock Lift gate required
 Inside delivery Air ride required
 Pad wrap required Residential
 Do not stack

**Verify the piece count, weight and that
a signature is on the Material Handling
Agreement prior to shipping out.**

Select Desired Number of Labels: _____

Once your shipment is packed and ready to be picked up from your booth, please return the completed material Handling Agreement to the Freeman service desk. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at the exhibitor's expense.

**In the event your selected carrier (other than Freeman) fails to show on final move-out day,
Please select one of the following options:**

- Reroute via Freeman's choice.
- Delivery back to warehouse at Exhibitor's expense*
* Return to warehouse rates are based on weight. A minimum charge of \$165.00 plus applicable taxes will apply. Materials that have not been picked up by your selected carrier after 5 business days will be subject to storage fees. A \$195/ month minimum charge will be added to your account.